



HOUSE RULES

Updated to March 2024

Article 1 - Domus Australia Guest House.....	2
Article 2 - Purposes	2
Article 3 - Premises	2
Article 4 - Guests.....	2
Article 5 - Booking and Accommodation	3
Article 6 - Rates and Services Supplied.....	3
Article 7 - Rules of Conduct	3
Article 8 - Miscellaneous	4
Article 9 - Information according to Art.13 of EU Regulation 2016/679 ...	4
Article 10 - Safety and Security	4
Article 11- Sustainability.....	6



Article 1 - Domus Australia Guest House

1.1. The Domus Australia guest house (hereinafter referred to as the "Guest House ") activated by notice of the Municipality of Rome dated 30.05. 2011, in accordance with the regional regulations in force, is managed by Trustees of the Roman Catholic Church for the Archdiocese of Sydney, "Trustees of the Roman Catholic Church for the Archdiocese of Sydney" tax code 9751320589, Ecclesiastical Entity registered in the register of legal entities of the Prefecture of Rome under no. 668/2009, with registered office in Rome, Via Cernaia n.14 /B, in the person of its legal representative pro tempore Father Joseph Hamilton who manages the Guest House "Domus Australia", and VAT no. 10315091008, with registered office in Rome, Via Cernaia, 14/B PEC domusaustria@pec.it

1.2. The Guest House is in the building, owned by the Institute, located in the municipality of Rome, Via Cernaia 14/B.

1.3. Attached to the architectural complex of the Guest House is the Church of St. Mary of the Rosary of Pompei, now dedicated to St. Peter Chanel, where everyone can go to participate in Holy Mass and for moments of personal and communal prayer.

Article 2 - Purposes

2.1. The Guest House constitutes an instrument for the apostolic mission proper to the Institute, for the promotion of religious tourism, for the social integration, assistance, welcome and hospitality of people.

2.2. The accommodation complex is organized to offer a hospitable and restful environment, where the associated guest can pursue human values in a relationship of respect, brotherhood, prayer and cordiality with all.

2.3. By entering this accommodation complex, each guest implicitly declares his or her willingness to accept the purposes and to comply with the rules set out in these regulations for the good coexistence of all.

Article 3 - Premises

3.1 The Guest House is open all year round and offers its guests the opportunity to stay in the accommodation complex in accordance with the aims set out in Article 2.

Article 4 - Guests

4.1 The guest house is open to every individual, regardless of gender, ethnic or social origin, language, religion or belief, membership in a national minority, citizenship, or disability.

The access to the Guest House is open to:

-religious men and women, single persons, young people, the elderly, the disabled, family units, groups belonging to sporting, cultural and social associations, parish groups, school clubs, movements, associations, foundations.



Article 5 - Booking and Accommodation

- 5.1. The institute will establish and make known the booking methods deemed most appropriate to ensure clear and detailed information.
- 5.2. Upon arrival at the Guest House, the guest is required to show a valid identification document and to complete the registration form and/or do whatever is required for registration purposes.
- 5.3. For organized groups, rooms and beds shall be assigned by the group leader, who shall be the contact person for the entire stay in relation to the Management of the Guest House.
- 5.4. Guests are obliged to observe the rules of conduct during their stay.
- 5.5. On departure, the room must be vacated by 10:30am and after a brief check of the room by the Management, the balance can be settled. The payment receipt will be provided to the guest' on departure.

Article 6 - Rates and Services Supplied

- 6.1. The services offered by the Guest House and the relevant tariffs are available on the Domus Australia website.

Article 7 - Rules of Conduct

- 7.1. The hosting is based on the following principles:
 - the guest shall share the ideals and rules of conduct proper according to religious values;
 - guests must maintain, for the duration of their stay, behavior and clothing that are in keeping with the social and religious function of the facility;
 - the guest must avoid noise that could disturb the peaceful coexistence, especially in the early afternoon, evening, and night hours.
- 7.2. Guests are requested to show the utmost respect for the decorum of the Guest House and for the preservation of the furnishings provided. The Management shall be entitled to claim for any damage caused to the room furnishings.
- 7.3. Guests are requested to hand in their room key at reception on departure. The entrance and exit times, the reception and concierge service, and in any case any information regarding the services of the Guest House are indicated in a special table posted in the reception room of the Guest House and/or in other suitable places.
- 7.4. It is also forbidden to:
 - to introduce strangers into the rooms without the Management's permission;
 - smoking; smokers may use the open spaces in the reception area and are asked to use ashtrays and not to throw away cigarette butts;
 - use cookers, gas cylinders, or stoves in the rooms;
 - engage in political propaganda;
 - bring blankets, bedspreads and/or sheets outside the accommodation complex;



- bringing animals into the accommodation complex, without prior Management approval.

7.5. Members are kindly requested to refrain from making complaints to the service staff; any communication shall be submitted to the Management, which is directly responsible for the smooth running of the Guest House.

Article 8 - Miscellaneous

8.1. The Guest House and Management are not responsible for any direct or indirect damage that may be caused in any way to the guest and/or persons staying with him/her for any reason, even temporarily, in the Guest House, due to behavior attributable to the guest and/or third parties, as well as service interruptions not attributable to Management.

8.2. The Guest House and Management are not liable for goods or valuables left unattended by guests in rooms or common areas. Any valuables must be placed in the safety deposit box in the guest room.

Article 9 - Information according to Article 13 of EU Regulation 2016/679

9.1 Pursuant to Article 13 of EU Regulation 2016/679 (hereinafter referred to as "GDPR 2016/679"), laying down provisions for the protection of persons and other subjects with regard to the processing of personal data, we wish to inform you that the personal data you provide will be processed in compliance with the aforementioned legislation and the related confidentiality obligations.

We also inform you that:

- **Data controller:** the data controller is the Rector Fr Joseph Hamilton, with registered office in Rome, Via Cernaia n. 14/B, e-mail info@domusaustralia.org

- **purpose of the processing:** the personal data you provide are necessary for the performance of the student residence and holiday home activities as well as for the fulfilments required by law.

Article 10 - Safety and Security

10.1. Guests, from the moment they enter the Guest House, must inform themselves, through the signs displayed, on the procedures to follow in case of emergency and fire prevention. Emergency exits must only be used in the event of an emergency.

10.2. All floors of the Guest House are equipped with regularly serviced fire extinguishers and hose reels. The evacuation plan, the evacuation route, and the instructions to be followed by the Guest in the event of a fire are posted on each floor.

10.3. In the event of an emergency, the Guest must follow the useful indications for evacuating the facility; in any case, it is advisable to remain calm, to leave the premises in an orderly manner without running, and to prevent panic situations among the Guests.

10.4. For the smooth operation of the service, guests are required to report any anomalies, equipment breakdowns, movement of suspicious persons, and to facilitate staff in carrying out their duties. Any requests or remarks must be addressed to the Management.



Article 11- Sustainability

11.1 The Guest House is committed to sustainability rules to protect the environment.

11.2 The Guest House is committed to minimize the use of plastic and use glass and paper containers instead.

11.3 The Guest House is engaged in reducing water waste to a minimum.

11.3 The Guest House in order to reduce CO2 emissions and respect the environment, will provide a change of towels and bed linen every n. 3 days.

Rome, March 2024

The Management